

ANDHRA PRADESH STATE
AGRO INDUSTRIES DEVELOPMENT CORPORATION LTD.
(A GOVT. UNDERTAKING)

**Admn.Office: D.No.55-17-2 to 4, C Block, 5th Floor, Stalin Corporate Building,
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REQUEST FOR EXPRESSION OF INTEREST(EOI)

Name of the work: Supply of Neemcake (in cakeform) (as per BIS)

**Ref. Notification No: HO/ARSK/EOI/PESTICIDES&other inputs/18-19 Dt.
11.05.2018.**

PREAMBLE:

Technical bids & Price Quotations are invited from the **Manufacturers** for supply of **Neem Cake in cakeform** required under the subsidy schemes of Department of Agriculture during 2018-19.

E.O.I. Applications can be obtained from our Regd.Office by payment of **Rs.5000/-** by way of DD in favour of APSAIDC Ltd. payable at Vijayawada. The Schedule can also be downloaded from our website www.apagros.org and can be submitted duly enclosing the application cost DD for Rs.5000/-:

The last date for submission of filled-in Applications at our Registered Office is **29.05.2018 up to 12.00 Noon** and the Technical bids shall be opened on the same day at **2-00 PM.**

1) Submission of EOI Application:

Separate Applications should be submitted in the following Schedules:

- a) **Schedule - I (for Chemicals pesticides, weedicides etc)**
- b) **Schedule - II (for Phermone Traps and Lures)**
- c) **Schedule - III (for Bio fertilisers, pesticides & bio agents)**
- d) **Schedule - IV (for Neem cake in Cake form)**
- e) **Schedule - V (for Ipm kits and sweepnets)**

Each Application shall be submitted in a single cover with two separate parts in two separate sealed covers viz.,

- 1) **Technical Bid and**
- 2) **Price Quotation**

(In two separate sealed envelopes duly superscribed as EOI Application for Neem Cake supplies-technical bid and the price quotation).

**ANDHRA PRADESH STATE
AGRO INDUSTRIES DEVELOPMENT CORPORATION LTD.**

(A GOVT. UNDERTAKING)

**Regd.Office:No.504, Hermitage Office Complex, Hill Fort Road, Hyderabad-4
Tel.No.040-23391331, 23314246, 23317225 \$ Fax: 040-23394234**

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EXPRESSION OF INTERSEST

SCHEDULE - IV

NAME OF THE WORK: SUPPLY OF NEEMCAKE IN CAKEFORM

ELIGIBILITY CRITERIA

1. The Applicant shall be a **Primary manufacturer of the above product.**
2. The Applicants who have the valid **registration Certificate** for the product, only are eligible to participate in the EOI process.
3. The Applicants must enclose copies of the Valid Registration Certificates including amendments. The original of the Registration Certificates need to be produced on the day of Technical scrutiny for verification. **The applicant must possess valid Registration Certificates for the product offered by them, on the date of submission of EOIs, failing which they will be ineligible to participate in the EOI process.**
4. The material supplied under this contract shall conform to the Technical standards in vogue
5. Manufacturing Firms outside the State of Andhra Pradesh should have a branch office in Andhra Pradesh who is authorized to take care of marketing/business of A.P including invoicing of goods and should have valid AP VAT/GST Registration. They should furnish the Office/billing address in AP compulsorily.
6. The supplier shall clearly state their production and marketing experience in **the Neem Cake (in cake form)** business along with a **declaration for about (3) years.**
7. The supplier shall enclose the performance certificate from the Organization(s)/ Department(s) for the cake form product which they have offered in EOI Application for the last three years.
8. **Any supplier whose product has been black listed in the past 3 years will be liable for rejection.**
9. The applicant must have well equipped manufacturing facility with capability to produce and supply the required quantities to the Corporation.

The Technical Committee will have the right to inspect the manufacturing unit of the firm and if the Committee feels that the Company/ firm is not having the required machinery, technical personnel and other facilities which include financial back ground and capacity to execute orders, the EOI application is liable for cancellation/rejected.

10. The firm shall supply the indented material to the JDA/ADAs/AOs as per the purchase orders **on door delivery freight paid basis.**

INSTRUCTIONS TO APPLICANT MANUFACTURERS:

1. The Applicant should submit their EOI Application to the Corporation, on or before **29.05.2018 upto 12Noon** along with the Demand draft for **Rs.5.00 lakhs** drawn in favour of APSAIDC Ltd., payable at Vijayawada, towards EMD. EOI application without EMD will be rejected. Those who have earlier submitted the EMD DD in the previous year for this product can submit a letter for exemption for the relevant schedule.
2. The technical information, which contains details of the manufacturing firm etc., and all documentary evidences pertaining to supply of the **Neem Cake in cake form** along with specifications and standards as prescribed are to be furnished with the EOI Application.
3. **The rate quoted should be inclusive of insurance, freight including loading and unloading etc., on FOL freight paid door delivery destination basis to any JDA/ADA/AO/Mandal head quarter in AP. The rate shall include interstate taxes if any. The rate should be quoted on taxes paid basis only if applicable duly showing the basic cost and tax separately in the tax invoice. The quoted rate if supplied in bags with brand name should be inclusive of applicable tax. Taxes if applicable shall be shown separately in price bid.**
4. The applicant manufacturer should also give declaration in Annexure – III of application. All the pages of the EOI & Annexures etc., are to be signed by the manufacturer and **submit the same in sealed cover containing technical bid with EMD DD, application cost DD and all other relevant document copies in one cover and the detailed price bid in a separate cover.**
5. The EMD of the participating manufacturers whose applications are not technically qualified will be returned on finalization of EOI. In case of technically qualified applicants, the EMD shall be refunded to manufacturer only after satisfactory completion of contract without any interest. The EMD will be forfeited in case of unsuccessful suppliers during contract period and also if the terms and conditions in agreement are violated by them.
6. The firm, at the time of filing the EOI itself, has to **submit one saleable sample of the product** as per the packing size indicated in the tentative requirement for which they offered the rate in the EOI Application for physical verification purpose (not for analysis purpose as each batch &

each consignment will be analyzed by department before allowing for their distribution) failing which the EOI will be rejected. The sample should comply with all the requirements prescribed and approved by CIBRC/FCO. **Supply of the sample after the prescribed closing date and time will not be accepted under any circumstances.**

7. The last date for submission of EOI is **29.05.2018 upto 12:00 Noon**. The Technical Bids will be opened at **2:00pm on the same day** and Preliminary scrutiny shall be conducted by the Technical committee.
8. Price bids of the manufacturers whose EOIs are technically qualified, will only be opened and after opening of the price bids, if it is found that the L1 rate quoted by any bidder is high and not acceptable, the Technical Committee shall have the right to go for negotiations and the other technically qualified bidders can offer their willingness to supply at the negotiated L1 price.
9. If the applicant is a proprietary concern/partnership Firm/Pvt. Ltd/Public Ltd. Company, the proof of attested copies of the documents regarding the status of the company / Firm should be attached to the Application for EOI.
10. Any authorized person representing the firm (a Director/Senior employee who can take decisions on behalf of the firm) shall invariably attach an authorization letter (Annexure-V) obtained from the competent authority as per rules of the firm/ company with the EOI Application to sign on the EOI and to participate in EOI process.
11. Any representative shall represent only one Firm with the authorization letter and valid identity to participate in the EOI Process and the firms intending to apply for the EOI should ensure this.
12. The rate quoted in the price list offered by the firm should be firm and **valid up to One year from the date of Agreement**. The Corporation will not entertain any upward price revisions during the validity period of the contract. The validity of the rate may be extended as per mutual consent and with the permission of Commissioner and Director of Agriculture, Andhra Pradesh.
13. The firm should also furnish the annual production and the turnover details of the product as specified for the last **three** years.
14. All the columns of the technical bid shall be duly, properly and exhaustively filled in with the relevant information and the rates and unit/packing sizes shall not be over written. The rates shall be both in figures and words.
15. The corrections, if any, must be signed by the applicant before submission itself. In the event of faulty information, the EOI is liable for rejection.

16. The supplier should sign on each and every page of EOI and on all the additional documents submitted.
17. The VC & MD of the Corporation and/or the Technical Committee reserves the right to reject the EOI application even after verification of Technical details or price details without assigning any reason whatsoever. Further, the EOI application can also be rejected due to delay in submission of documents/samples sought for (or) if the supplier was a defaulter already in the previous transactions of Government supplies.
18. The successful bidders shall execute an agreement in the fixed format Rs.200/- on Non Judicial stamp paper as per the existing procedure at his cost and submit along with the acceptance letter within (7) days from the date of communication of acceptance of application by the Corporation.
19. The supplier shall not sell products of same specification during the relevant period at a lower price than the rates offered to Corporation to any agency or person anywhere in AP. If such incident is noticed, the Corporation shall restrict all payments to such a lower rate and take further action as deemed fit.
20. The product as specified shall be supplied within 7 days on placement of purchase orders by the Corporation from time to time during the contract period. In case if any delay in supply is noticed in more than 3 instances during contract period, such firms will be deleted from the list.
21. On placement and acceptance of Purchase order, if the supplier defaults his obligation as per the terms of supply order, such supplier will be blacklisted duly terminating the contract Agreement. The Corporation reserves all rights to make alternative arrangements to procure them from any alternative source and the difference of excess cost paid, if any, will be recovered from the defaulting supplier through appropriate action, besides forfeiting of EMD.
- 21 The supplier is solely responsible for the quality of the stocks as per the prescribed standards, supplied under this EOI .
22. During the EOI process/contract period, the Corporation representative(s) / Competent Authority shall have the right to draw the sample and get the quality tested to ascertain their conformity to the standards as per specifications.

In case of Neemcake, immediately after receipt of material at Stock point, the QCI of that jurisdiction shall draw a Sample and send to Fertilizer Coding Centre to get the results of each batch and consignment and then allow for distribution if the lot/consignment is as per specifications.

Immediately after receipt of Neemcake from the stock points to the Mandal headquarters/ADA(R) headquarters, the QCI of the jurisdiction should invariably draw the Samples for each batch and consignment(There is no bar to send more number of samples even from the same batch may be due to more number of consignments of that particular batch) to check the quality.

- 23.The cost of the samples and their analysis charges are to be borne by the supplier himself.
24. **Stock supplied without the printed batch no. and a copy of the satisfactory analysis report of the batch as mentioned above, shall not be accepted by the District JDAs/the Corporation.**
- 25.The approved supplier shall ensure replacing the material due for expiry without waiting for information from Corporation/Department within a week time at his own cost.
- 26.In the event of any materials failing to conform to the specifications on quality, the Corporation/Department has the right to reject them outright and the payments for the stocks liquidated from the particular batch of material shall be withheld and the balance material shall be taken back by the supplier at his own cost, besides the supplier rendering himself liable for prosecution. The payments which are already released in respect of such mis-branded stock shall also be refunded to the Corporation without raising any objection until the case is finalized.
- 27.**The successful supplier shall not assign or transfer this contract or sublet any part of it to other agencies/subdealers. The supplier has to supply his own product only under his GST invoices.**
- 28.**The specified product should be manufactured within 60 days as on the date of supply.**
- 29.The products supplied shall be with sound packing. Damaged packs, if any, shall be replaced by the supplier with sound packing at his own cost.
- 30.The supplier shall be liable for the quality and quantity deviations (sub-standard/under weight) of the material supplied.
- 31.The Corporation reserves the right to accept/ reject/modify any or all the clauses at any stage without assigning any reasons what so ever and its decision will be final.
- 32.**The supplier shall specify the billing point, whether local supply or interstate supply and accordingly quote the applicable rate for AP inclusive of all applicable Taxes if any including freight, loading and unloading charges.**

33. **The approved supplier shall communicate the billing Points for all practical purposes to meet the regulatory requirements to both Corporation and Department of Agriculture.**
34. In case of any dispute or difference arising out of the EOI process and terms of agreement between the two parties, the parties shall first attempt to settle the dispute through mutual and amicable discussions. If the dispute is not resolved through such discussions, the matter shall be referred to the Commissioner and Director of Agriculture of AP at Hyderabad, who shall conduct arbitration as per provisions of Arbitration & Conciliation Act, 1996 and whose decision is final and binding on both the parties.
35. It is further agreed by both the parties that Courts of Hyderabad/Guntur alone have jurisdiction or where AP Agros Head office is located.
36. If, at any stage of EOI process/ contract period, it comes to knowledge that any supplier is involved in any fraudulent practice or misrepresentation of facts or tries to influence the selection process or indulged in any corrupt activities in competing with others, the application/ agreement can be rejected / cancelled and the EMD forfeited.
37. The supplier shall be liable for blacklisting and further prosecution, if he fails to adhere to any of the above conditions.
38. Invitation of EOI shall not confer any right on the supplier to insist for supply orders.
39. The supplier shall furnish the prescribed documents mentioned in Annexure- II & IV.
40. Corporation reserves the right to accept or reject in part or full or all the offers without assigning any reasons whatsoever.
41. The manufacturer should furnish the technical brochure, including items, usage, advantages of the product to the farmers.
42. The requirements given in Annexure –I are only tentative. The quantity may be decreased/ increased as per the requirement of District JDAs depending on the field conditions and does not ensure placement of orders. The firms don't have any right to demand on quantity.
43. **Depending on the seasonal conditions, the Department of Agriculture may require huge quantity of material in short period to supply in their respective districts. In view of this, those firms who have filed the EOI, technically qualified and are willing to supply the material at the L1 rate, will be given an opportunity as per the choice of the Department to supply the items for which they have offered the EOI.**

44. The supplier has to Label all the products mentioning that the product is supplied to Dept. Of Agriculture **under Subsidy programme of AP Govt.**, and the product is **not for outside sale**.

TERMS OF PAYMENT:

1. Payment for the stocks supplied shall be made on receipt of the supplier's tax invoices duly certified by the Corporation branch officers based on the proofs of stock receipt by the consignees to be furnished by the suppliers with the tax invoices and also after receipt of Utilization Certificates for the invoiced quantities subject to the receipt of both subsidy and non-subsidy components from the Department.
2. The Corporation shall not be liable for any delay or payment of interest due to the delays in the receipt of the subsidy and non-subsidy for the stock supplied due to unavoidable circumstances or due to circumstances beyond the purview of the Corporation.

**VICE CHAIRMAN AND
MANAGING DIRECTOR**

I/We have gone through the above terms and conditions governing this EOI process and I/we would abide by the terms and conditions laid down in the application/ for supply of the products.

Signature of the Supplier
With seal of firm

Place:

Date:

List enclosures:

- Annexure-I : Product tentative requirement
- Annexure-II : List of Documents to be enclosed.
- Annexure-III: Declaration on Rs.20/- Non Judicial stamp paper
- Annexure-IV: Affidavit on Rs.20/- Non Judicial stamped paper stating the firm is not black listed.
- Annexure-V : Authorization letter from the firm.

ANNEXURE - I

TENTATIVE REQUIREMENT OF NEEMCAKE IN CAKE FORM TO BE SUPPLIED UNDER AGRICULTURE DEPARTMENTAL SCHEMES FOR THE YEAR 2016-17

Sl. No	Input	Tentative requirement Qty. (Kg's)
1	Neemcake (cake form)	400000

Note: The requirement mentioned above are purely indicative and is subject to be modified at any time during the process depending upon the seasonal conditions during the crop period.

ANNEXURE - II
LIST OF DOCUMENTS TO BE ENCLOSED

Sl. No	Documents to be enclosed to the EOI
1	Attested copies of requisite Manufacturing license, Marketing Permission in AP Principal Certificate, Registration Certificates issued by the competent Authority for the product offered by them as per the laws, rules and regulations in force.
2	Brief Profile of the Firm
3	Specifications of each product as per the regulations in force for that particular product.
4	Recent Analysis report/ Test report from the agency notified by the Government on the Products for which prices are offered.
5	Documents pertaining to VAT registration, GST No. etc., as applicable
6	Copy of PAN Card
7	Details of product wise quantities marketed in AP for the last three years
8	Annual production capacity if the firm (Quantity and value for each item to be indicated) for the last 3 years
9	Authorization letter from the Competent authority as per the rules of the firm in case of authorized person representing the firm.
10	Audited accounts balance sheet for the last 3 years
11	Income Tax assessment certificate for the last 3 years
12	Product's whole sale dealer & retail price for last 3 years

On Rs.20/- Non Judicial stamp paper

ANNEXURE – III

D E C L A R A T I O N

1. I/We have read and understood the terms and conditions of EOI relevant to Notification no. **HO/ARSK/EOI/PESTICIDES & other inputs/18-19 Dt.11.05.2018** and I/We have submitted the Annexures in accordance with the terms and conditions of the above Notification.
2. I/We shall not sell the products being quoted through this EOI, at a lower price either to Government / Private in the States of Andhra Pradesh by way of giving any additional trade discount or incentives. If such indent is noticed the Corporation can restrict all payments to such a lower rate apart from initiating penal action.
3. The information furnished in the Application for EOI are true and factual and I/We clearly understood that our EOI is liable for rejection, if any vital information is found either not true or incorrect at any point of time.

PLACE:

DATE:

SINGATURE OF THE SUPPLIER
WITH SEAL OF SUPPLYING AGENCY

On Rs.20/- Non Judicial stamp paper

ANNEXURE – IV

(DECLARATION FOR NOT BLACKLISTED)

To
The VC & MD
APSAIDC Ltd.,
A.P., Hyderabad

Dear Sir/ Madam,

Sub:

Ref: _____

* * * * *

I / We _____ hereby
confirm that our firm has not been banned or blacklisted by any Government
Organization / Financial Institutions/ Court/ Public Sector Unit/ Central
Government.

Place:

Date:

Signature of the supplier

Name :

Designation :

Seal :

ANNEXURE – V

(AUTHORISATION LETTER FROM THE FIRM)

To
The VC & MD
APSAIDC Ltd.,
A.P., Hyderabad

Dear Sir/Madam,

Sub: Ref:No. _____
* * * * *

I / We _____ (manufacturer) hereby certify
that Sri _____ working as _____
(Designation) in our company / firm and he is authorized to represent
M/s _____ (Manufacturing company) is submitting the
application for the Neem Cake and conclude the contract with you.

We are confident that Sri _____ is having ability to
represent us and provide full support in making your empanelment successful.
Further we authorized him to furnish any further technical details, negotiate
and confirm the final price.

Signature of Authorized Representative:

Attested

Signature of the Manufacturer

Name :

Designation:

Seal :

TECHNICAL QUOTATION FOR SUPPLY OF NEEMCAKE IN CAKEFORM

Sl. No	Particulars	
1	Name of the firm	
2	a) Registered office address	
	Telephone No / Telex / Fax	
	c) Factory address	
	Telephone No / Telex / Fax	
3	Status of the company / firm	
	a) Since how long the company is manufacturing: i)Neemcake(cake form)	
	ii) Have the firm made any supply to Govt.Dept / Agril. University or Research Farms previously. If yes Please enclose supply data(enclose the certificate from the Purchaser (Govt. Agencies only) stating the total quantity supplied and have confirmed the standards in quality test)	
	iii)Technical know – how about : the Product should be mentioned.	
4	Whether price has been quoted for anywhere in A.P. State	Yes / No (If yes please mention)
5	EMD details	DD No. Date: Amount:
6	Whether the technical bid is accompanied with VAT Tax certificate	Yes / No
7	Whether the manufacturing organization is a ISO certified unit (enclose the certificate)	Yes / No
8	Brand name used for the neem cake	
9	Does the applicant have at least 3 years past experience for supply of <i>above product</i> to diff. State / Central Govt institutions (If yes ,enclose relevant documents)	Yes / No
10	Whether the product applied has been tested by any Govt. of India /ICAR institute / FCO laboratory and copies attached	Yes / No
11	Whether application is accompanied by Sample of <i>above product</i> along with test report if any	

12	Quantity offered to supply within 7 days after receipt of indent	
13	Quantity offered to supply within the season	
14	Whether the technical specifications mentioned as under are fulfilled	
15	Indicate the quality control mechanism adopted for maintaining the quality of <i>above products</i> manufactured by the firm.	
16	Steps taken to prevent the degradation of the Neem Cake (active ingredient in <i>above product</i>)	Please indicate

Place
Date :

Seal & Signature of the Offeror

Declaration by the tenderer

I have submitted this commercial bid against notification no. **HO/ARSK/EOI/PESTICIDES/18-19 Dt.11.05.2018** and as per the terms and conditions of the EOI document.

I have gone through the Terms and Conditions governing this EOI process and the rates have been quoted without any ambiguity in my mind and I would abide by the terms and conditions of this EOI schedule

Place:

Seal & Signature

Date :

of the tenderer

PRODUCT SPECIFICATIONS

Neem cake (Cake form)

The composition of the product shall be as per BIS standards as given below:

Sl.no.	Characteristics	Requirement
1	Moisture percent by mass, Max	10
2	Water insoluble organic nitrogen, percent by mass, on moisture-free basis, Min	2.5
3	Total ash, percent by mass, Max	13
4	Acid insoluble ash, percent by mass, on moisture-free basis, Max	5

PRICE BID FOR SUPPLY OF NEEMCAKE IN CAKEFORM

<u>Sl.</u> <u>No</u>	Name of the item	Supply rate inclusive all applicable central, state VAT and local taxes for billing on freight paid and loading and unloading charges at destination basis in the state of Andhra Pradesh effective for the year 2018-19 (Rs.)
7	Neem cake (cake form)	a)25kg: b)40kg:

Place
Date:

Seal & Signature of the Offerer

DECLARATION OF OFFERER

I/We have gone through the Terms & Conditions governing the EOI and abide by the terms & conditions laid down in the EOI Application with regard to supply of above products.

Place: _____ Name _____
 Date: _____ Signature _____
 Address with seal _____

QUANTITIES OFFERED

<u>Sl. No</u>	Name of the item	<u>Packing</u>	Quantity offered to supply within 7 days after receipt of indents	Quantity offered to supply with in the season
1	Neemcake (cakeform)	a)25kg: b)40kg:		

Place
Date:

Seal & Signature of the Offerer